



ACCESS TO SITE / REQUEST FORM

Please fill in the form with requested information, **fields marked with * are mandatory**
 Filled-in form must be submitted to <site@namex.it> for approval
 The full Privacy Notice on the processing of personal data in accordance with article 13 of Regulation (EU) 2016/679 is available at reception and can be downloaded at the following link: <https://www.namex.it/access-to-the-sites/>

Section 1: GENERAL INFORMATION

REQUESTED SITE *	<input type="checkbox"/>	Caesar	Namex - Via dei Tizii, 6B - 00185 Roma (RM)	ROM1
	<input type="checkbox"/>	Augustus	Unidata - Viale Alexandre Gustave Eiffel, 100 - 00148 Roma (RM)	ROM2
	<input type="checkbox"/>	Tiberius	Digital Realty - Via di Tor Cervara, 282 - 00155 Roma (RM)	ROM3
	<input type="checkbox"/>	Claudius	Cloud Europe - Via Giacomo Peroni, 292 - 00155 Roma (RM)	ROM4
	<input type="checkbox"/>	Hadrianus	Aruba - Via Giacomo Peroni, 380 - 00155 Roma (RM)	ROM5
	<input type="checkbox"/>	Bari	Namex - Viale Donato De Leonardis, 19 - 70132 Zona Industriale Bari (BA)	BRI1
	<input type="checkbox"/>	Napoli	Università Partenope - Via Generale Parisi, 13 - 80132 Napoli (NA)	NEA1
	<input type="checkbox"/>	Torino	TOP-IX presso ITGate - Corso Svizzera, 185 - 10149 Torino	TRN1

TYPE OF ACCESS *	<input type="checkbox"/> A - ORDINARY	<input type="checkbox"/> B - EXTRA ORDINARY (EMERGENCY)
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Section 2: ACTIVITY DETAILS

PLANNED START DATE/TIME *		NOTES
PLANNED END DATE/TIME *		Providing the details of the room and rack assignment and clearly outline the activity
ROOM / CAGE DETAILS *		
RACK *		
DESCRIPTION *		

Section 3: CUSTOMER COMPANY DETAILS

COMPANY NAME *		NOTES
COMPANY DEPARTMENT		Please specify a phone contact for person in charge for any direct communication during activity
PERSON IN CHARGE *		
PHONE *		
EMAIL *		

Section 4: CONTRACTOR COMPANY DETAILS

CONTRACTOR COMPANY NAME *		NOTES
PERSON IN CHARGE *		Fill in details if contractor is different from customer company, please specify a phone contact for person in charge for any direct communication during activity
PHONE *		
EMAIL		

CONTRACTOR STAFF LIST *

	STAFF #1	DOCUMENT ID	
	STAFF #2	DOCUMENT ID	
	STAFF #3	DOCUMENT ID	
	STAFF #4	DOCUMENT ID	
	STAFF #5	DOCUMENT ID	
	STAFF #6	DOCUMENT ID	

A - Scheduled, ordinary access to the site is granted during office hours (monday to friday, 8.00AM to 6.00PM) having sent a written request at least 48h in advance. Ordinary access is free of charge
 B - Extra-ordinary (off-hours) emergency is granted by calling H24 phone number +39 +39 06 838 4838 and sending this filled-in request form at least 2h in advance. Extra-ordinary access is charged according to official price list

PROVIDER APPROVAL		NAMEX APPROVAL	
signature		signature	
date (dd mmm yyyy)		exec date (dd mmm yyyy)	