

ACCESS TO SITE / REQUEST FORM

Please fill in the form with requested information, **fields marked with * are mandatory**

Filled-in form must be submitted to <site@namex.it> for approval

L'informativa completa sul trattamento dei dati personali ai sensi dell'art. 13 del Reg. (UE) 679/2016 è consultabile in reception e al seguente link:
<https://www.namex.it/access-to-the-sites/>

Section 1: GENERAL INFORMATION

REQUESTED SITE *	☐	Caesar	Namex - Via dei Tizii, 6B - 00185 Roma (RM)	ROM1
	☐	Augustus	Unidata - Viale Alexandre Gustave Eiffel, 100 - 00148 Roma (RM)	ROM2
	☐	Tiberius	Digital Realty - Via di Tor Cervara, 282 - 00155 Roma (RM)	ROM3
	☐	Claudius	Cloud Europe - Via Giacomo Peroni, 292 - 00155 Roma (RM)	ROM4
	☐	Hadrianus	Aruba - Via Giacomo Peroni, 380 - 00155 Roma (RM)	ROM5
	☐	Bari	Namex - Viale Donato De Leonardis, 19 - 70132 Zona Industriale Bari (BA)	BRI1
	☐	Napoli	Università Partenope - Via Generale Parisi, 13 - 80132 Napoli (NA)	NEA1

TYPE OF ACCESS *

☐

A - ORDINARY

☐

B - EXTRA ORDINARY (EMERGENCY)

Section 2: ACTIVITY DETAILS

PLANNED START DATE/TIME *		NOTES Providing the details of the room and rack assignment and clearly outline the activity
PLANNED END DATE/TIME *		
ROOM / CAGE DETAILS *		
RACK *		
DESCRIPTION *		

Section 3: CUSTOMER COMPANY DETAILS

COMPANY NAME *		NOTES Please specify a phone contact for person in charge for any direct communication during activity
COMPANY DEPARTMENT		
PERSON IN CHARGE *		
PHONE *		
EMAIL *		

Section 4: CONTRACTOR COMPANY DETAILS

CONTRACTOR COMPANY NAME *			NOTES
PERSON IN CHARGE *			Fill in details if contractor is different from customer company, please specify a phone contact for person in charge for any direct communication during activity
PHONE *			
EMAIL			
CONTRACTOR STAFF LIST *			
STAFF #1		DOCUMENT ID	
STAFF #2		DOCUMENT ID	
STAFF #3		DOCUMENT ID	
STAFF #4		DOCUMENT ID	
STAFF #5		DOCUMENT ID	
STAFF #6		DOCUMENT ID	

A - Scheduled, ordinary access to the site is granted during office hours (monday to friday, 8.00AM to 6.00PM) having sent a written request at least 48h in advance. Ordinary access is free of charge

B - Extra-ordinary (off-hours) emergency is granted by calling H24 phone number +39 +39 06 838 4838 and sending this filled-in request form at least 2h in advance. Extra-ordinary access is charged according to official price list

PROVIDER APPROVAL		NAMEX APPROVAL	
signature		signature	
date (dd mmm yyyy)		exec date (dd mmm yyyy)	