

ACCESS TO SITE / REQUEST FORM

Please fill in the form with requested information, **fields marked with * are mandatory**
 Filled-in form must be submitted to < site@namex.it > for approval

Section 1: GENERAL INFORMATION					
REQUESTED SITE *	<input type="checkbox"/>	Caesar	Namex - Via dei Tizii, 6B - 00185 Roma (RM)	ROM1	
	<input type="checkbox"/>	Augustus	Unidata - Viale Alexandre Gustave Eiffel, 100 - 00148 Roma (RM)	ROM2	
	<input type="checkbox"/>	Tiberius	Digital Realty - Via di Tor Cervara, 282 - 00155 Roma (RM)	ROM3	
	<input type="checkbox"/>	Claudius	Cloud Europe - Via Giacomo Peroni, 292 - 00155 Roma (RM)	ROM4	
	<input type="checkbox"/>	Hadrianus	Aruba - Via Giacomo Peroni, 380 - 00155 Roma (RM)	ROM5	
	<input type="checkbox"/>	Bari	Namex - Viale Donato De Leonardis, 19 - 70132 Zona Industriale Bari (BA)	BRI1	
	<input type="checkbox"/>	Napoli	Università Partenope - Via Generale Parisi, 13 - 80132 Napoli (NA)	NEA1	
TYPE OF ACCESS *	<input type="checkbox"/>	A - ORDINARY	<input type="checkbox"/>	B - EXTRA ORDINARY (EMERGENCY)	
Section 2: ACTIVITY DETAILS					
PLANNED START DATE/TIME *				NOTES	
PLANNED END DATE/TIME *				Providing the details of the room and rack assignment and clearly outline the activity	
ROOM / CAGE DETAILS *					
RACK *					
DESCRIPTION *					
Section 3: CUSTOMER COMPANY DETAILS					
COMPANY NAME *				NOTES	
COMPANY DEPARTMENT				Please specify a phone contact for person in charge for any direct communication during activity	
PERSON IN CHARGE *					
PHONE *					
EMAIL *					
Section 4: CONTRACTOR COMPANY DETAILS					
CONTRACTOR COMPANY NAME *				NOTES	
PERSON IN CHARGE *				Fill in details if contractor is different from customer company, please specify a phone contact for person in charge for any direct communication during activity	
PHONE *					
EMAIL					
CONTRACTOR STAFF LIST *					
	STAFF #1	DOCUMENT ID			
	STAFF #2	DOCUMENT ID			
	STAFF #3	DOCUMENT ID			
	STAFF #4	DOCUMENT ID			
	STAFF #5	DOCUMENT ID			
	STAFF #6	DOCUMENT ID			
A - Scheduled, ordinary access to the site is granted during office hours (monday to friday, 8.00AM to 6.00PM) having sent a written request at least 48h in advance. Ordinary access is free of charge B - Extra-ordinary (off-hours) emergency is granted by calling H24 phone number +39 +39 06 838 4838 and sending this filled-in request form at least 2h in advance. Extra-ordinary access is charged according to official price list					
PROVIDER APPROVAL			NAMEX APPROVAL		
signature			signature		
date (dd mmm yyyy)			exec date (dd mmm yyyy)		